

SUBJECT: LABORATORY INSTRUMENT SERVICE CONTRACTS

SOURCE: Public Works Department – Field Services Division/ Laboratory

COMMENT: The City Laboratory has two sophisticated instruments that are under service contract with the instrument's manufacturer. Each service contract includes one preventative maintenance service call, unlimited technical support, an onsite technician for instrument repair, and covers replacement part costs. The City Laboratory needs to renew the following contracts to continue instrument technical support:

Inductively Coupled Plasma Instrument:
Thermo Electron LLC \$8,536.00
Contract period 7/13 to 6/14

Gas Chromatography/Mass Spectrometry:
Agilent Technologies \$6,540.00
Contract period: 8/13 to 7/14

The Service Contract fees are paid from the laboratory operating budget.

RECOMMENDATION: That the City Council:

1. Approve the service contracts with Thermo Electron, LLC and Agilent Technologies; and
2. Authorize payment for these services.

Dir BSZ Appropriated/Funded MP CM J

Item No. 8